

All Oakland Community Health Network (“OCHN”) Board of Directors (“Board”) meetings subject to the Michigan Open Meetings Act are open to the public and shall comply with the Michigan Open Meetings Act. Members of the public in attendance shall be permitted to address the Board in accordance with this Policy. OCHN’s goal during public comment is to create a comfortable space where people are encouraged to share their important and valued messages with Board members. We are listening, we respect your time in coming to speak to us, and we take your concerns seriously.

While responses are not provided during the current meeting, the OCHN Customer Services Department responds to public comment at a later time within the timeframe required by law and in accordance with this Policy. This practice gives OCHN staff the opportunity to research the necessary facts to ensure transparent, honest, and accurate answers, as well as honor the confidentiality of the people served. Members of the public who cannot attend the meeting can submit written feedback to the Board through OCHN’s website. Individuals seeking a response or further information should leave their contact information. Individuals can also leave written feedback to OCHN and the Board using through OCHN’s website.

### **Public Comment Procedure**

- Each person is allotted Three (3) minutes to share their statement at the times designated on the applicable Board meeting agenda. Members are asked to pre-register at the link on the meeting notice. Individuals requiring assistance may request reasonable accommodations by contacting the OCHN Board Executive Assistant. Comments or concerns not presented at a meeting may be submitted to OCHN through the OCHN website.
- Individuals who provide public comment are asked to discuss relevant Oakland Community Health Network business, legislative matters, and MDHHS advocacy issues only. Members of the public are asked to refrain from using slander, profanity, or ethnic slurs engaging in personal attacks against a Director or OCHN staff person or the use of obscene or grossly indecent language.
- Individuals wishing to make public comment shall wait until they are recognized by the OCHN meeting chairperson before speaking. Once recognized, an individual shall move to the podium before beginning their comments. Individuals online will be asked to unmute their microphone when it is their turn to speak. Speakers are asked to provide their name before beginning their comments.
- Comments should be directed to the Board of Directors and not an individual. If a speaker has a handout, it should be provided to OCHN Board Executive Assistant or their delegate at the beginning of the meeting.
- Members of the public shall refrain from disrupting the speaker during their comments. Members of the public shall not interrupt members of the Board or OCHN staff while they are speaking or otherwise disrupt a Board meeting. Failure to come to order may result in the microphone being shut off, any remaining speaking time being forfeited, or upon committing a breach of the peace, removal from the meeting.
- All responses to public comment testimonials and questions that take place during an OCHN Board and other public meetings/forums are to be provided by Customer Services or the OCHN Executive Director, as needed. OCHN does not respond to anonymous comments.
- OCHN staff will respond directly to the person making public comment using the contact information provided to appropriate OCHN Administration staff person within ten (10) days.