



## Recipient Rights Advisory Committee Meeting Minutes

Members: Amie Kupovits, Amit Agrawal, Diane Sansalone, Elizabeth Martin, Hunter Parker, James Diegel, Judi Summers, Melaine Coffey, Miguel Quintero, Renee Judkins, Renee Neddo, Sarah Guadalupe, PH.D, Sylvia Clark, Ursula Bolton

<b>Date:</b>	October 2, 2025	<b>Start Time:</b>	4:00 pm	<b>Stop Time:</b>	5:30 pm	<b>Location:</b>	Troy Michigan
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**Absent:** James Diegel, Renee Neddo, Judi Summers

**OCHN Staff:** Vicki Suder, Angie O’Dowd, Tiffany Craig, Greg Szopo

<b>Facilitator:</b>	Renee Judkins, Co-Chair	<b>Scribe:</b>	Tiffany Craig
<b>1. Members Attendance</b>	Roll call for the RRAC meeting was completed.		
<b>2. Public Comment</b>	None		
<b>3. Approval of Agenda</b>	Amie motioned to approve the agenda; Amit seconded. Agenda passed by voice vote.		
<b>4. Approval of Minutes [Sept 4, 2025]</b>	Melanie motioned to approve the minutes; Ursula seconded. Minutes passed by voice vote.		
<b>5. Goal: 4 Continue to get to know OCHN/Rights Leadership &amp; Committee members – Greg Szopo-Rights Specialist</b>	<p>Renee J. introduced Greg Szopo, a Rights Specialist. Greg told the members about his background and position at OCHN.</p> <ul style="list-style-type: none"> <li>• Greg has been a rights specialist at OCHN for about 3 ½ months but has been in the mental health services for 18 yrs working in case management and as a direct care worker in Macomb County.</li> <li>• Greg likes to advocate for individuals’ rights and the services they receive, one of his challenges is making sure reports look a little more professional.</li> <li>• For fun Greg likes cooking, snowboarding, and making people smile.</li> </ul> <p><u>Members’ Questions and Comments:</u></p> <ol style="list-style-type: none"> <li>1. What made you want to work in Rights?</li> </ol>		

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	<ol style="list-style-type: none"> <li>2. What do you like to do for fun?</li> <li>3. What area do you serve?</li> <li>4. Do you like Halloween?</li> </ol>
<p><b>6. Report on MDHHS Rights Conference Information</b></p>	<p>Vicki S, Angie O &amp; Renee J. attended the conference.</p> <ul style="list-style-type: none"> <li>• Renee J stated she enjoyed the conference and the trip there, getting to Renee N along way and getting to know Vicki during her time there. Renee attended 9 different sessions. Renee J gave a summary of the session she attended and shared what she learned so much at the conference.</li> <li>• Angie O stated this was a very good conference. Angie provided a summary of the different sessions she attended.</li> <li>• Vicki S shared what she had learned at the conference sessions as well as the keynote speakers. The conference was very informative.</li> </ul> <p><u>Members' Questions and Comments:</u></p> <ol style="list-style-type: none"> <li>1. Is the Government shut down?</li> </ol>
<p><b>7. Goal 2: Review in detail the "Your Rights Handbook" [pg 16 beginning at Section VI – pg 19] – Angie O &amp; Vicki S</b></p>	<p>Vicki S and Angie O reviewed pages 16 beginning at Section VI &amp; VII through page 19 of the Handbook with the RRAC. This completed the review of the Your Rights Handbook. Members indicated it was very beneficial to review the Handbook page by page. Members were reminded of the new ORR Office and Customer Service toll free phone numbers.</p> <p><u>Members' Questions and Comments:</u></p> <ol style="list-style-type: none"> <li>1. Would it be considered a legit rights complaint if person served wants to go the hospital because they are feeling sick in their body and wants to go, but staff is saying that it's probably something else that does not need medical attention, so staff do not call the hospital?</li> </ol>

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	<ol style="list-style-type: none"> <li>2. Is clubhouse under OCHN?</li> <li>3. Does the person who the complaint is against (staff) have a right to appeal?</li> <li>4. How is it handled when a client attacks a person served?</li> </ol>
<p><b>8. Review MDHHS/CMHSP Contract Changes – Rights Attachments – Angie O &amp; Vicki S</b></p>	<p>OCHN Rights Office is required to meet the requirements in the MDHHS/CMHSP contract related to rights. The FY26 contract includes some changes to the Technical Requirements to the Rights Appeal Process and the Rights Training Technical Requirements. Angie went over those changes and updates with the RRAC. One important piece Angie mentioned was:</p> <ul style="list-style-type: none"> <li>➤ Staff who do not successfully pass the Basic Skills training test, the employer should have a written plan to ensure the effective delivery of rights protection.</li> <li>➤ Vicki and Angie are working on updating the policies that are affected by these changes.</li> </ul> <p><u>Members' Questions and Comments:</u></p> <ol style="list-style-type: none"> <li>1. Will the New Hire training still be 4 hours?</li> </ol>
<p><b>9. Goal 3: Inform the OCHN Board of community concerns as identified to the Board Representatives – Renee J</b></p>	<p>A member asked if there was any response to the concern about transportation not transporting an individual served at the September meeting and to direct care budget cuts?</p> <p>Dana Lasenby attended the meeting and discussed the issues raised at the September meeting about transportation and direct care worker rate change. Dana indicated OCHN has worked with the individuals served who are impacted by the direct care worker rate change.</p> <p>Hunter shared he advocates for himself about his medical transportation.</p>

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<p><b>10. Begin Discussion on FY26 RRAC Goals – Vicki S</b></p>	<p>The RRAC had few concerns regarding not hearing back from the board regarding concerns from the RRAC. Dana will address any feedback from the Board in her monthly report.</p> <ul style="list-style-type: none"> <li>• Continue getting to know OCHN Leadership, Rights Staff and RRAC members.</li> <li>• Inform the OCHN Board of community concerns as identified to the Board representative.</li> <li>• Work with Communications Team to increase awareness of RRAC.</li> </ul>
<p><b>11. Rights Update – Angie O &amp; Vicki S</b></p>	<p>Angie has no updates.</p> <p>Vicki reminded members that OCHN staff will make a phone call or email in advance to confirm attendance and need for transportation.</p>
<p><b>12. Site Visit Report – Angie O</b></p>	<p>Angie reviewed the site visit report.</p> <ul style="list-style-type: none"> <li>• 87.2% of service sites requiring a site visit have been completed.</li> <li>• As of 9/3/25, 444 out of 509 total number of sites that require a site visit have been completed.</li> </ul>
<p><b>13. Appreciation for Sylvia Clark’s Service [ending 3<sup>rd</sup> term]</b></p>	<p>Members shared their appreciation to Sylvia for her nine years of dedication to the RRAC.</p>
<p><b>14. Agenda items for the next meeting [Nov 6, 2025]</b></p>	<ul style="list-style-type: none"> <li>➤ <i>Determine if FY25 RRAC Goals Accomplished</i></li> <li>➤ <i>Finalize FY26 RRAC Goals</i></li> <li>➤ <i>Goal 4: Continue to get to know OCHN/RIGHTS Leadership &amp; Committee members- Amit Agrawal</i></li> <li>➤ <i>Goal 3: Inform the OCHN Board of community concerns as identified to the Board Representative</i></li> <li>➤ <i>Site Visit Report</i></li> <li>➤ <i>Policy Reviews: RR 14.1 Services suited to Condition &amp; RR 4.1 Complaint Appeal</i></li> </ul>
<p><b>15. Public Comment</b></p>	<p>None</p>

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<p><b>16. Member Comment</b></p>	<ul style="list-style-type: none"> <li>• Vicki will not be at the November meeting.</li> <li>• Ursula B. stated that the bathroom handicap button on the 1<sup>st</sup> floor does not work.</li> <li>• Amie K. stated that the main entrance 2<sup>nd</sup> door closes before you can make it through.</li> <li>• Vicki will inform Facilities of these issues.</li> </ul>
<p><b>17. Meeting Adjourned</b></p>	<p>Elizabeth M. motioned to adjourn the meeting, Diane S. support. Meeting was adjourned by voice vote.</p>

**Next Meeting: November 6, 2025, OCHN**

*Tiffany Craig*

Scribing Signature

*11/6/2025*

Date