

Recipient Rights Advisory Committee Meeting Minutes

Members: Sylvia Clark, Harriet Cooper, Phillip (Jo Jo) Hussey, Liz Janovits, Donna Lowe, Elizabeth Martin, Hunter Parker, Miguel Quintero, Nancy Ristich, Betty Ruoss, Lois Shulman, Judith Summers, Tali Flam Wendrow, Dr. Bijaya Hans, Amit Agrawal

Date:	May 4, 2023	Start Time:	4:00 pm	Stop Time:	5:30 pm	Location:	Huron
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Absent: Sylvia Clark, Harriet Cooper, Liz Janovits, Hunter Parker, Nancy Ristich, Tali Wendrow

CMH Staff: Vicki Suder, Jean Pfaendtner, D'Angela O'Dowd

Guest: Alanna Honkanen

Facilitator:	Amit Agrawal	Scribe:	Andrea Fisher
1. Member Attendance	Roll call for the RRAC meeting was completed.		
2. Public Comment	<ul style="list-style-type: none"> Public comments: None 		
3. Approval of Agenda	Lois S. motioned to approve the agenda, Betty R. seconded. Agenda was passed by voice vote.		
4. Approval of Minutes	Lois S. motioned to approve the April minutes and Elizabeth M. supported. Minutes were passed by voice vote.		
5. Welcome New Rights Manager – Angie O'Dowd	<p>New ORR Manager, Angie O'Dowd was welcomed by the RRAC committee. Angie gave the group a little bit of her background:</p> <ul style="list-style-type: none"> She's been in Rights for a long time, she started out as a Rights Specialist. Has worked for MDHHS as an Assessor. She also ran a Rights office in another county. She mentioned she participates in the yearly Rights conferences. She explained about RROAM [Recipient Rights Officers Association of Michigan] and what the Tri-annual Assessment entails. 		
6. Farewell Jean Pfaendtner, Rights Manager – Amit Agrawal	Jean told the group it has been delightful working with the RRAC. She said the group has given her and Vicki many things to think about.		

	Vicki thanked Jean for the 6 years she's been Rights Manager. Jean has done a great job and Vicki appreciates all the skills, talents & experiences Jean brought to Rights. Jean is not leaving OCHN, she will be the Training Manager.
7. Goal 2: Members get to know each other and be understood – Alanna Honkanen	Alanna Honkanen, Rights Specialist shared about her job and herself. <ul style="list-style-type: none"> • She has been with OCHN for about 5 ½ years, she recently became the Lead Specialist. • When she joined OCHN it was her first experience with Rights. • Her background was in Child Abuse Investigations with Wayne County. • She has been an adjunct professor in Criminal Justice & Legal Studies at Wayne State where she taught classes on investigations.
8. Goal 1: Trainings: Hospital Rights System and OCHN – Vicki Suder	Vicki provided information about what is required of a License Psychiatric Unit [hospital] and their Rights System as well as how OCHN Rights office interacts with the hospital Rights System. Vicki provided information from the Michigan Mental Health Code and OCHN contracts with hospitals. Some highlights discussed: <ul style="list-style-type: none"> • Hospitals establish their own Recipient Rights office. • OCHN contracts with the inpatient hospital to provide services to the persons served. • OCHN is responsible for auditing hospital rights systems. OCHN QM Team does the auditing. MDHHS is in the process of taking over the auditing of hospitals in the future. • Vicki reviewed Sec. 758 which covers establishing a Recipient Rights Advisory Committee in the hospital. • OCHN's Appeal Committee reviews any appeals coming from a hospital investigation for persons served by OCHN. • Per OCHN contracts with Hospitals, the hospital must submit to OCHN ORR Office copies of the Summary Reports for investigations of persons hospitalization paid for by OCHN and MDHHS ORR semi-annual and annual report.
9. Review Policy RR 22.1 RRAC Application to Exec. Dir. Follow-up – Vicki Suder	Vicki provided a follow up to the March RRAC meeting where it was discussed if a RRAC application must be sent to the OCHN Executive Director. <ul style="list-style-type: none"> • Vicki could not find any standard regarding this question. • No changes to the policy or application were decided. • It was discussed what happens when applications come directly to Vicki; in the future Vicki will be sure to send a copy of any application for the RRAC to the Executive Director.

10. Manager of Rights Update – Jean Pfaendtner	Jean mentioned the following: <ul style="list-style-type: none"> • Angie & Alanna have started their trainings with Jean for their new positions. • There are 3 vacancies in the ORR department and interviews are starting the following week. • Planning has started for the MDHHS Recipient Rights Conference being held in September at Crystal Mountain. • A lot of direct support staff initiatives are being held.
11. Director of R & A update – Vicki Suder	Vicki mentioned the following: <ul style="list-style-type: none"> • D’Angela O’Dowd started working as the new Rights Manager. Jean has moved to Training as the Manager.
12. Site Visit Report-Jean Pfaendtner	<ul style="list-style-type: none"> • The report was generated on April 4th. • The hospital site reviews will be started in June. • The report indicates 40.4% of service sites requiring a site visit have been completed. • As of 4/1/23, 192 out of 469 total number of sites that require a site visit have been completed.
13. Agenda items for the next meeting [May 4, 2023]	<ul style="list-style-type: none"> ➤ Site Visit Report ➤ Goal 2: Members get to know each other and be understood – Michele McCormick ➤ Goal 1 Training: Getting to know Your Rights Handbook (copies available tonight). ➤ Manager of Rights Update- Angie O’Dowd ➤ Director of Rights Update- Vicki Suder
14. Public Comments	<ul style="list-style-type: none"> • Public Comment – None
15. Member Comments	<ul style="list-style-type: none"> • Amit will not be at the June meeting. • Thank You to Donna for providing sweets for the meeting to welcome Angie.
16. Meeting Adjournment	Miguel Q. motioned to adjourn, and Jo Jo H. seconded. Approved to adjourn by voice vote.

Next Meeting: Thursday, June 1, 2023 at 4:00 pm OCHN Facilitator – Liz Janovits, Chair

Andrea Fisher

5/10/2023